

**SOUTH MIDDLETON SCHOOL DISTRICT  
4 Forge Road, Boiling Springs, PA 17007**

**SCHOOL BOARD MEETING MINUTES  
February 6, 2017**

The South Middleton Board of School Directors met on February 6, 2017, in the Boiling Springs High School Cafeteria for a Regular School Board Meeting. The President, Mr. Michael Berk, called the meeting to order at 7:02 p.m.

**ROLL CALL**

The Secretary called the roll with all members present except as designated:

**School Directors**

Mr. Steven Bear

Mr. Michael Berk

Mrs. Stacey Knavel

Mrs. Elizabeth Meikrantz

Mr. Thomas Merlie

Mr. Christopher Morgan

Mr. Randy Varner

Mr. Robert Winters

Mr. Scott Witwer

**Administrative Staff**

Dr. Alan Moyer, Superintendent

David Bitner, Asst. Prin. – YBMS

Connie Connolly, Dir. Spec. Ed.

Patrick Dieter, Athletic Dir. - Absent

Joel Hain, Prin. – BSHS

Trisha Reed, Principal – IFEC

Nicole Weber, Asst. Bus. Mgr.

Sharonn Williams, Dir of Tech Inst.

Dr. Joseph Mancuso, Asst. Super.

David Boley, Principal – Rice

Mark Correll, Asst. Prin. – BSHS - Absent

Andrew Glantz - Direct. Buildings/Grs

Chris Monasmith, Network Admin. - Absent

Kim Spisak, Asst. Prin. – Rice - Absent

Dr. Jesse White, Prin. – YBMS

**Student Representatives**

Elaina M. Clancy

William T. Webber

**Visitors**

See attachment to the minutes.

**Board Secretary**

Matthew Ulmer

**Solicitor**

Gareth Pahowka - Absent

**INTRODUCTIONS AND RECOGNITION**

Mrs. Stephanie Beverly, 4<sup>th</sup> grade teacher at IFES, introduced and recognized the Student of the Month for February 2017 – Haley Nesbit.

Dr. Moyer, Superintendent, introduced and recognized Madison Knavel as the Grand Champion for the science fair in the elementary division.

**CITIZENS PARTICIPATION - None**

**ACCEPTANCE OF MINUTES**

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the minutes from the following meeting:

-1/17/17 – Regular Board Meeting

**The motion passed unanimously.**

**FINANCIAL REPORT**

The Board approved payment of General Fund bills represented by checks #54796 to #54892 in the amount of \$479,366.56; direct deposits represented by D0050055 to D0050059 in the amount of \$6,104.88; and payroll represented by 0PYRL113 and PYRL0127 in the amount of \$1,426,227.42 represented in attached summary.

The Board approved payment of Cafeteria Fund bills represented by checks #6984 to #6991 in the amount of \$72,590.59 represented in the attached summary.

The Board approved payment of Activity Fund bills represented by checks #15494 to #15500 in the amount of \$8,929.87 represented in the attached summary.

The Board approved payment of Construction Fund bills represented by checks #168 to #171 in the amount of \$89,237.80 represented in the attached summary.

The Board approved payment of Athletic Fund bills represented by checks #20003 to #20066 in the amount of \$13,364.47 represented in the attached summary.

The motion passed as follows:

Mr. Steven Bear - Yes  
Mr. Michael Berk - Yes  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Yes

**8 – Yes, 0 – No, 1 – Abstention, 0 – Absent**

**REPORTS OF THE SUPERINTENDENT, ASSISTANT SUPERINTENDENT, BUSINESS MANAGER, ADMINISTRATORS, STUDENT REPRESENTATIVES**

Dr. Moyer reported on a letter he received from a Pat James. She complimented the recent band concerts and expressed her congratulations to the district for having wonderful concerts. He also reported on the recent TSA competition at the middle school and high school level.

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Many students won medals at the regional competition, and also qualified for the state competition. Dr. Moyer also recognized Elaina Clancy for her student leadership with the TSA. Dr. Moyer also commented on the hiring of a new head baseball coach.

Elaina Clancy, Student Representative to the Board, reported on the French Club fundraising sales. Billy Webber, Student Representative to the Board, reported on the Debate team and the recent district competition.

Dr. Mancuso reported to the Board that ESL testing will be completed over the next several weeks.

Mr. Ulmer reported that the USDA Administrative review was in progress. This is an audit of federal funds for the school lunch program. The exceptions to the budget paperwork has been started, and plans to move the District Office back to IFES have started.

### **NOTICES AND COMMUNICATIONS – None**

#### **TOPIC OF DISCUSSION**

Several 6<sup>th</sup> grade teachers from YBMS presented to the Board and the public. The topic of the presentation was implementing and using technology in the classrooms.

#### **BOARD COMMITTEE REPORTS**

##### **Education Committee**

Mrs. Meikrantz reported that the Education Committee met earlier this evening and reviewed the following items:

- Draft 2017-2018 school calendar
- Draft 2017-2018 – Boiling Springs High School Planning Guide
- World Language Curriculum Update

##### **Facilities Committee**

Mr. Merlie reported that the Facilities Committee met earlier this evening and reviewed following items:

- Update on the renovation project at IFES
- Update on the Rice renovation project

##### **Finance Committee**

Mr. Berk reported that the Finance Committee met earlier this evening and reviewed the following items:

- Business Office Update and Challenges
- 5-Year Financial Risk Assessment
- Quarterly Report Format
- Preliminary Ideas on Closing the Deficit

**NEW BUSINESS**

**Approval of Agenda**

Mr. Merlie made a motion, seconded by Mr. Bear, that the Board approves the agenda of February 6, 2017, with all corrections as indicated. **The motion passed unanimously.**

**Tax Collector Resolution**

Mr. Winters made a motion, seconded by Mr. Bear, that the Board approves the resolution, establishing the compensation and procedures for the Tax Collector of South Middleton Township. The motion passed as follows:

Mr. Steven Bear - Yes  
Mr. Michael Berk - Yes  
Mrs. Stacey Knavel - Yes  
Mrs. Elizabeth Meikrantz - Yes  
Mr. Thomas Merlie - Yes

Mr. Christopher Morgan - Yes  
Mr. Randy Varner - Abstain  
Mr. Robert Winters - Yes  
Mr. Scott Witwer - Yes

**8 – Yes, 0 – No, 1 – Abstention, 0 – Absent**

For the Record: It is noted that Mr. Varner did not engage in any communication with his fellow board members or the administration regarding this resolution.

Mr. Merlie made a motion, seconded by Mr. Varner, that the Board approves the following items in a block vote:

**Resolution Approving Preliminary Budget**

The Board approved the resolution regarding the proposed preliminary budget of the South Middleton School District for the 2017-2018 fiscal year as presented on form PDE 2028. (see attached)

**New Story Agreement**

The Board approved the agreement between New Story and South Middleton School District to provide special education services for one (1) student as per the attached.

**Blind Independence Contract**

The Board approved the contract between South Middleton School District and Blind Independence to provide service for a special education student. (see attached)

**Personnel - Employment - Extra Duty - Athletics**

The Board approved the extra duty, athletic coach for the 2016-2017 school year.

**Personnel - Classified - Employment - Substitute Aide**

The Board approved adding the following to the substitute classified list:

Linda Jumper

Position: Substitute Aide

Starting Date: 2/3/17

Salary: \$10.80/hr.

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**Personnel - Classified - Employment - Full-Time Special Education Aide**

The Board approved the employment of the following classified personnel:

Name: Diana Pappa

Position: Full-Time Special Education Aide - Multidisabilities Classroom - BSHS

Salary: 7/hrs./day, 180 days/yr. - \$12.00/hr.

Starting Date: TBD

**Personnel - Classified - Employment - Part-Time Cafeteria Monitor**

The Board employed the following classified personnel:

Name: Nury R. Nelson

Position: Part-Time Cafeteria Monitor - IFES (Replacing Jill Gettle)

Salary: \$10.80 hr. - 3 hrs/day, 180 days/yr.

Starting Date: 1/30/17

**The motion passed unanimously.**

**PLANNING/DISCUSSION: Regular Board Meeting: 2/21/17**

-2017-2018 School Calendar

-BSHS Planning Guide

-Capital Area Intermediate Unit Budget for 2017-2018

-Policies - First Reading

Policy #618 - Student Activity Funds

Policy #619 - District Audit

Policy #621 - Local Taxpayer Bill of Rights

Policy #801 - Public Records

Policy #802 - School Organizations

Policy #803 - School Calendar

Policy #804 - School Day

Policy #806 - Child Abuse

Policy #807 - Opening Exercises/Flag Display

Policy #810.1 - Drug/Alcohol Testing - Covered Drivers

Policy #810.2 - Transportation - Video/Audio Recording

Policy #811 - Bonding

Policy #812 - Property Insurance

Policy #813 - Other Insurance

Policy #814 - Copyright Material - Recommend Deletion

Policy #818 - Contracted Services

Policy #822 - Automated External Defibrillator (AED)

Policy #825 - State Mandate Waivers - Recommend Deletion

-PlanCon K - General Obligation Bonds - Series B of 2016

-Approval for Bidding - Rice Elementary Project – (Removed)

**Employment**

- Extra Duty, Athletic Coaches
- Resignations
- Resignation for the Purpose of Retirement - Connie Connolly, Director of Special Education - Effective 6/30/17
- Resignation - Christine Hedrick - part-time crossing guard/school police - Effective 1/27/17

**CITIZENS PARTICIPATION - None**

**ADVISORY COMMITTEE REPORT**

**Cumberland-Perry Vocational Technical School – Mr. Winters**

Mr. Winters reported that the joint meeting was held on 1/23/17. He discussed the district-wide quotas for the 2017-2018 school year, students that placed in the Skills USA competition, the farm show competition, and the SMSD students of the quarter.

**PSBA Legislative Report – Mr. Berk**

Mr. Berk reported that Governor Wolf will present his budget for 2017-2018 tomorrow.

**South Middleton Township – Mr. Varner**

-No Report

**South Middleton Parks & Recreation – Mr. Morgan**

Mr. Morgan reported that the Parks and Recreation committee reorganized on 1/26/17, and Tammy Eads is serving as chair. A grant from the state was received regarding a park in the township and work has begun to name the park.

**HACC – Mr. Bear**

Mr. Bear reported on and discussed the amended HACC agreement that will be presented to the Board for approval.

**Bubbler Foundation – Mrs. Meikrantz**

Mrs. Meikrantz reported on the upcoming teacher appreciation breakfast and the annual Bubbler Foundation dinner, scheduled for May 12, 2017, at Allenberry.

**ANNOUNCEMENTS & INFORMATION ITEMS - None**

**ADJOURNMENT**

Mr. Merlie made a motion, seconded by Mr. Varner, to adjourn the regular meeting at 8:28 p.m. **The motion passed unanimously.**

**FOR THE RECORD**

Mr. Berk announced that the Board will meet in Executive Session regarding a personnel matter, following the adjournment of the regular meeting.

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Respectfully Submitted,

Matthew Ulmer  
Board Secretary